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CS/HPM-3

OCT 11 1967

MEMORANDUM FOR: All CS Historical Officers and
Writers of CS History

SUBJECT : Security of CS Historical Papers

REFERENCE : A. CSHB 10-600-1, dated 30 April 1954
B. CSI 5-13, dated 9 August 1967

1. Due to the fact that each historical paper pulls together the only non-compartmented story of a field station or operation, our concern with security must be even greater than that of the average Clandestine Services Operations Officer. The security risks involved in pulling together such an articulated story must be recognized, considered, and circumvented even before an historical paper is written. Three years of experience have taught us our security problems are of two general categories: (a) the content and style of the paper, (b) safeguarding source documents, the paper during preparation, and the completed historical paper.

2. Although protected by appropriate security classifications CS historical papers must be written in such a manner that agent identities and clandestine sources are protected from disclosure at all costs. This can normally be accomplished by the proper and accepted use of cryptonyms

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Excluded from automatic
downgrading and
declassification

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with identities furnished through the Cryptic Reference system on a "need-to-know" basis. This procedure is also followed in our pouch security system as described in Reference A and Tab A. A second method of protection is the judicious use of circumlocution and general descriptive phrases (Tab B). A last resort is the complete omission or deletion of descriptive material that would pin-point an agent through locale, occupation, age, sex, etc.

3. Sensitive source documents, either referenced or attached, for an historical paper must be either sterilized or compartmented from the basic paper. These would include, but not be limited to, resumes of 201 files, project outlines, Top Secret documents, and Code Word material.

4. Although CS historical papers are normally prepared in two copies, working drafts, author's copies, and extra copies will inevitably be prepared. All of these copies should either be destroyed or numbered and accounted for under the provisions of paragraph 3 c (11) of Reference B.

5. To insure complete compliance with these security principles each CS historical paper will be subjected to two separate reviews. The sponsoring unit's substantive review should eliminate operational security disclosures and be

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attested to on the Memorandum of Concurrence (Tab C), and the final editorial review as prescribed in paragraph 3 a (9) of Reference B will serve as a double check.

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Executive Secretary
CS Historical Board

Attachments:

- Tab "A" Excerpts from Pouch Security Regulations
- Tab "B" "Do's and Don'ts"
- Tab "C" Memorandum of Concurrence

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